

WCDHHS Board Meeting Minutes
September 4, 2019
Waupaca County Courthouse
Room 1068
Waupaca, WI

Board Members Present: Sue Golding, Dave Neumann, David Johnson, Jerry Murphy, Pat Craig, Jan Lehrer, Judi Olson, Jody Muck, Dr. Steve Goedderz
Staff Present: Chuck Price, Shannon Kelly, Lana Draeger, Leah Klein, Jed Wohlt, Erica Becker, Melissa Anderson, Heidi Dombrowski

The meeting of the Health and Human Services Board was called to order at 5:00 pm by Chair Jerry Murphy.

Motion by Johnson, second by Lehrer, to approve agenda. Motion carried.

Motion by Lehrer, second by Golding, to approve minutes from August 7, 2019. Motion carried.

Public Comment: No comment

Program Presentation: Leah Klein gave a report on the Adult Protective Services Program through a PowerPoint presentation.

Presentation of the 2020 Budget. Fiscal Administrator Erica Becker, along with input from Deputy Director Shannon Kelly and County Finance Director Heidi Dombrowski, presented the 2020 budget for the Board's review. We are requesting additional tax levy of 2.01% for 2020. Erica reviewed the Pending Position Requests document with 2 reclassifications and one position expansion. Question raised on why we provide non-mandated services. In the prevention programs, studies show that providing prevention up front reduces long-term, more costly services in the future. These services prevent the deep end placement costs. In the Healthy Beginnings Program (ages 0-5), research has shown for every \$1 spent, \$7 is saved on future services. This is a program that has proven to significantly reduce the instances of recurring child abuse and neglect. The Board did not feel prepared to act on the budget. The budget will be brought back in October for final action. Chuck invited Board members to come in and ask questions or walk through the budget with Shannon and Erica.

1. General Board Business

a. Management Reports

- i. DCF Grant Application – Shannon Kelly asked for permission to write for a 3-year grant through Department of Children and Families. They are looking for at least 2 pilot sites in the state to support parent partnerships. If awarded, the grant would support trainings and travel for a supervisor and line staff. Shannon would be involved with leadership. The grant would invite parents that went through the system to help others. In other states, this program has shown to provide healthier outcomes for families. There would be no budget impact; it will fully fund the services. Contract Year one funding range is \$35,000-\$72,000; Contract Year two funding range is \$116,000-\$233,000; Contract Year three range is \$212,000-\$425,000. Motion by Craig, second by Muck to allow Shannon Kelly to apply for the 3-year grant. If awarded, she will bring this back to the Board for acceptance and plan. Motion carried.
- ii. County Hwy W Well Update – Jed reviewed a press release with the Board in regard to the well. The Highway Department contracted with a well driller that found more deficiencies

when drilling. The well driller said they cannot fix the well. The well is being abandoned and will be capped.

- b. Advisory Committee Reports
 - i. Coordinated Services Team (CST) Meeting Minutes of June 28 were shared with the Board.
 - ii. Comprehensive Community Services (CCS) Meeting Minutes of June 28 were shared with the Board.
 - iii. DHHS Advisory Committees – Jill Lodewegen has requested all Departments to look at every standing committee listed in Chapter 2 of the Code of Ordinance. This covers the DHHS Board, as well as all DHHS Advisory Committees. These will be brought to the October DHHS Board meeting for final review. They will then go to the County’s Legislative and Judicial Committee for review in October.
- c. Nutrition Program Report – Leah Klein and Melissa Anderson shared statistics on the Congregate Meals and Home Delivery Meal Program by each Site.

Chair Murphy requested a 6-minute break at 7:40 pm. Meeting resumed at 7:48 pm.

2. Finance

- a. Deputy Director Kelly reviewed the Income Statement. She noted we received a \$6,000 donation from Gusmer Enterprise for the Manawa Nutrition Program. Shannon will meet with Leah and Melissa about the donation. The income statement is based on projections. We are projecting to be within \$756 of the projected fund balance usage.
- b. Payment Register/Approve Bills – Question raised on payments to Executive Girl Friday. We will follow up and report back next month. It was expressed of the importance of calling Lana prior to the Board meeting with any questions so she can look bills up prior to the meeting. Motion by Craig, second by Lehrer, to approve bills as presented. Motion carried.

3. Personnel

- a. Motion by Craig, second by Golding, to accept retirement of Maria Drews. Motion carried. Shannon reviewed employee changes and status of interviews.

4. Director’s Report

- a. Follow-up and General Updates
 - i. Chuck discussed the TIC article that was in the Waupaca Post.
 - ii. Chuck and Sherrie have been attending Drug Court meetings.
 - iii. Volunteer Picnic is September 20.
 - iv. Our Department was approached by Congressman Gallagher’s office, looking to recognize foster parents or adoptive parents for going above and beyond. Jody Muck was nominated and was chosen for the award. She will be going to Washington, DC, November 13-14 to receive the award. Congratulations, Jody!

5. Board Member Reports of Meetings Attended and General Correspondence

- a. Jan gave a review of meetings she attended.

6. Motion by Lehrer, second by Goedderz, to adjourn at 8:12 pm. Next meeting is October 2, 2019.

Submitted by,

Lana Draeger
Administrative Services Manager

Approved by,
